



APRS
AUSTIN POLICE RETIREMENT SYSTEM

Please follow the below instructions to complete your request:

- 1) Submit the form and other required documentation to the **Member Portal** using the following link www.ausprs.org. Digital signatures are accepted.

OR

Mail the forms and other required documentation to the System's mailing address:

APRS

P.O. Box 40609

Austin, TX 78704

- 2) All submissions must include a copy of your driver's license along with the other listed required documents. **APRS will not accept incomplete forms.**
 - Copy of Driver's License
 - Address Change Form

Only changes received on or before the 15th day of the month will be effective for that month's payment. A confirmation will be emailed to you after the form and other required documentation has been received.

For security purposes, please do NOT email sensitive and personal information.

Mailing Address:
P.O. Box 40609
Austin, TX 78704

Physical Address:
2520 S. IH-35, Suite 100,
Austin, TX 78704

Phone: (512) 416-7672
Fax: (512) 416-7138
www.ausprs.org



APRS
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REQUEST FOR ADDRESS CHANGE

All submissions must include a copy of your driver's license. APRS will not accept incomplete forms.

I authorize the Austin Police Retirement System to change my address and other contact information to the following:

Name

Address

City State Zip

Social Security Number (last 4 digits)

E-Mail Address

Telephone Number

Signature Date

Name of Active Officer

This request must be signed by the person named on the QDRO. Any other requestors must contact the System at (512) 416-7672 for further instructions.